



# Butte-Glenn Community College District

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## AP 3830 – Emeritus

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Each employee constituent group will develop a process for emeritus application. Once candidates are selected, the candidate names will be forwarded to the appropriate vice president for review and approval. The vice president will forward the candidate names to the Superintendent/President who will make the final recommendation to the Board.

Once the Board of Trustees has granted emeritus status, the Office of the President will ensure the following:

- Issuance of an Emeritus I.D. Card, which will grant the following:
  - full use of all library resources;
  - free pass to athletic events (excluding tournaments);
  - free pass to drama, film, lecture, musical, and other college events (excluding Foundation fund-raisers);
  - waiver of service fees for courses taken at Butte College;
  - use of college recreational and social facilities at the same level as current employees.
  
- Issuance of a Butte College Parking Permit.
  
- Name listed in the Emeritus section of the Butte College catalog.
  
- Ability to participate in college public ceremonies, including commencement with regalia.



**BUTTE-GLENN COMMUNITY COLLEGE**  
**DEPARTMENT EMERITUS NOMINATION**

(For purposes of legibility, please keyboard all responses.)

Faculty (Retiree's) Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Years of Service: \_\_\_\_\_  
(Minimum years of service: 10)

Educational Program Area: \_\_\_\_\_

Please describe the nominee's accomplishments and contributions to: Teaching and to his/her respective program area, professional growth and currency, department and division, and service to the college as a whole. Community Service, though optional, may be described.

1. TEACHING AND INSTRUCTION: Classroom-oriented accomplishments and contributions. ***(If non-teaching - accomplishments and contributions to your area)***

2. PROFESSIONAL GROWTH AND CURRENCY: Describe activities which demonstrate an ongoing pattern of academic, professional and/or technical updating and currency: courses taken, presentations at and conferences attended, professional awards, staff development activities, visitations to other educational institutions, agencies or organizations, self-directed study, upgrading, etc. ***(Please consider that Associate Faculty professional growth and currency be considered at a level consistent with that of their Associate Faculty peers)***

3. DIVISION AND DEPARTMENTAL RESPONSIBILITIES: Describe activities which demonstrate a pattern of contributions to the nominee's department and program outside the classroom. ***(Please consider that Associate Faculty contributions are not expected to be equal to Full-time Faculty contributions)***

4. COLLEGE-WIDE SERVICE: List or describe activities which demonstrate a pattern of service to the college as a whole (**participation in college governance, college-wide committees, project teams, student organizations, state-wide organizations, accreditation functions, etc.**).
  
5. COMMUNITY SERVICE: This space is provided for you to insert a record of such contributions should you so desire. Information supplied is optional and is provided at your discretion.
  
6. OTHER INFORMATION: Please provide any other information you feel is relevant to a balanced and comprehensive evaluation of the instructor's performance and contributions to teaching and to the college district as a whole.

Return to the Academic Senate Office by March 12<sup>th</sup>, 2010

NOMINATION FOR EMERITUS STATUS

Faculty

Butte-Glenn Community College District

Nominee: \_\_\_\_\_

Department: \_\_\_\_\_

Date: \_\_\_\_\_

The following signatures indicate approval for the nominee listed above.

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Academic Senate President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent/President

\_\_\_\_\_  
Date

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Date

Board Policy

**Emeritus**

In recognition of exceptional service rendered and significant contributions made over time, the Board of Trustees establishes Emeritus Status. Selected academic, classified, and management staff, upon retirement from the District, are eligible for consideration. Faculty recommendations from the Academic Senate for Faculty Emeritus, classified recommendations from the Classified Senate for Classified Emeritus, and management recommendations from the Management Association for Management Emeritus, will be considered for conferment by the Board of Trustees, upon recommendation by the Superintendent/President.

The Superintendent/President is directed to develop appropriate procedures to implement this policy.